

**Graduate Administrators Council (GAC)  
Minutes for Thursday, February 2, 2012 David Silvis, English La**

**Approval of January 19, 2012 Minutes**  
Minutes were approved.

**Discussion on Speak Test Procedures, I**

David Silvis discussed the current Speak retest. He said that he would also said that the Speak test process would provide a better environment. Alternatives to the current Speak test the IELTS test. A number of Council indicated that he would send information to prepare a comprehensive proposal to share with the Graduate Administrators. Kathy Moulton works with the College TA's who need to improve their English credit courses, free of charge. She is in the department. She has opened up the College of Business. The courses that participated in her class were able to have a lengthy discussion on how these speak tests at six colleges. It was agreed that the

**Announcements/Updates**

Courseleaf - Academic Affairs in conjunction with the Office of Graduate Studies, will be offering training sessions to people making catalog changes at the college level. Course forms and proposal forms should still be submitted in hard copy format. Dr. Lewis may ask that printed copies be submitted for text changes as well.

Graduate Needs Survey – The survey was distributed on Monday, January 23, 2012. So far there has been a 23% response rate. Dr. Lewis indicated that she would share the results at the next GAC7(i)-3(l)-3(d)2( sh)13(ar)-2(e)11o2d sharhaoog ch02 TJ 0 Tc 0 Tw 3.457 0 Td ( )Tj ET EMC /LBody

