

**Graduate Administrators Council (GAC)**  
Koch Hall Administration Building Board Room  
December 18, 2008  
9:30-11:00 a.m.

Attending: Brenda Neumon Lewis, chair, Sharon Judge, Mike Overstreet, Robert Wojtowicz,  
Brenda Stevenson-Marshall, Ali Ardalan, Isao Ishibashi, Mona Danner, Yin Xu

Guest: Mary Swartz, University Registrar

**Approval of November 20, 2008 Minutes**

Minutes were approved without changes.

**Updates/Announcements**

Dr. Brenda Neumon Lewis reminded Council to send cenoeck@uw.edu (a)te C(a)alog)3he2fJJETBT1 0 0 58.10

**Updates from 2008-09 Subcommittees**

*University Thesis/Dissertation*

Dr. Danner reported that a meeting has been scheduled to begin work. The committee will have a recommendation to present to Council early in the spring semester.

*GTA Institute (Criteria for Evaluation of Oral Presentation and Recommendation for Continued Training)*

Drs. Wojtowicz, Ardalan and Overstreet have agreed to work with Karen Medina from the English Language Center on this subcommittee.

**Meeting Adjourned at 10:30 a.m.**