

Graduate Administrators ' Council  
April 5 , 2018  
Koch Hall Board Room

Attendees: Robert Wojtowicz, Umberto Portellez, Wayne Hynes, Sale Miller, Bryan Porter, David Chapman, Gail Dickinson, Karen Eck, Jane Dine, David Cook, Debra Major, Regina Karp, Leo Lo, and guests Roberto Westbrook and Nakia Mason Smith

Approval of Minutes from March 22, 2018

- x Minutes approved with the addition of Gail Dickinson to attendees

Announcements/Updates

- x 3MT 2018– First Workshop– April 12, 2018. RSVP Deadline April 5, 2018. Competition will be some time in November.
- x Registration– LeoOnline is open for registration for current students. Registration opened to all graduate students on Monday, April 9, 2018. Dr. Wojtowicz briefly mentioned that summer registration is low.
- x Update on Graduate Networking Event & GRAD Day
- x VCGS Update
- x Brown Bag Event Scheduled for Tuesday, April 17, 2018. The topic will be Thesis and Dissertation Electronic Submission procedures. Presented by the Graduate School, the Library, and the Registrar's Office. Cathleen Rhodes from the College of Arts & Letters may attend.

## Speakers for Advanced Degree Luncheon

- x Dr. Wojtowicz reminded Council that the students they chose to speak at the Advanced Degree Luncheon should be students with interesting stories. He said we currently have one speaker, but would like to have an additional two more. President normally attends and the Provost always attends

## Advanced Degree Ceremony

Health Insurance

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